

Meeting #1 - Minutes

Kick-Off Meeting

Regularly Scheduled Village Board Workshop

November 13, 2019 – 8:00 PM – 8:30 PM

Village Hall Conference Room – 277 Old Nyack Turnpike, Chestnut Ridge, NY 10977

Village Board Roll Call

Rosario Presti , Mayor	-	Present
Grant Valentine, Deputy Mayor	-	Present
Richard Miller, Trustee	-	Present
Paul Van Alstyne, Trustee	-	Present
One Trustee Position is Vacant		

Consultant Team (Nelson, Pope & Voorhis):

Max Stach, AICP

Max Vandervliet

Minutes:

- 1.0 Reviewed initial deliverables
- 2.0 Reviewed Schedule and Work Program. The following changes/clarifications to the schedule were requested:
 - 2.1 Move the second public outreach meeting from February to March
 - 2.2 Set next Comp Plan Workshop Mtg to January 8, 2020 – regularly scheduled VB workshop. Will allocate 45 minutes to preparing for the first public workshop
 - 2.3 First public outreach meeting will be January 16, 2020 – 8:00 PM to 10:00 PM
 - 2.3.1 NPV will bring four people to run groups. Village will provide four volunteers to help record minutes (perhaps staff or land use board members)
 - 2.3.2 Will present existing conditions information and perform SWOT mtg
 - 2.3.3 Fire house to small
 - 2.3.4 NPV to work with Florence to get adequate site from school district
 - 2.3.4.1 First choice would be cafeteria or gymnasium at Margetts School
 - 2.3.4.2 Alternative may be Junior High School
 - 2.3.4.3 Would like room for 100 people and tables that we can sit around

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JOINT COMMITTEE (CPC/WAC)

- 2.4 Mtg dates thereafter will be on regular Village Board dates, but starting at 7 PM. Should schedule meetings for 1.5 hours per mtg.
- 3.0 Public Notice and Outreach.
 - 3.1 Survey
 - 3.1.1 Would like NPV to develop initial questions based on understanding of community
 - 3.1.2 Would like survey to incorporate input from first visioning meeting, so open after first public meeting
 - 3.1.3 Would like to control access to Village residents, but not take extraordinary measures to do so
 - 3.1.4 Board believes there may be significant participation from outside the community if left uncontrolled (Board values outside input but wants to give residents greater consideration)
 - 3.2 Website
 - 3.2.1 Contact Lise to set up new tab on website
 - 3.2.2 Deliverables will be posted on website
 - 3.2.3 Website should contain email for submission of comments
 - 3.3 Advertising of survey and meetings
 - 3.3.1 NPV to develop postcard announcing website, upcoming survey and upcoming meetings and provide to Village for December mailing
- 4.0 Communications
 - 4.1 All communications with Village Board should be through Mayor Presti
 - 4.2 All communications with the Consultant should be through JT Lockman
- 5.0 Discussion on Comp Plan closed at 8:30 PM.