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## Meeting #2 - Minutes

### Comprehensive Plan Committee

At Regularly Scheduled Village Board Workshop

December 11, 2019 – 8:00 PM

Village Hall Conference Room – 277 Old Nyack Turnpike, Chestnut Ridge, NY 10977

1. Village Board/CPC/Consultant Roll Call

Rosario Presti, Jr., Mayor	-	present
Grant Valentine, Deputy Mayor	-	present
Richard Miller, Trustee	-	present
Paul Van Alstyne, Trustee	-	present
Allan Rubin, Planning Board Chair		present
Stephen Liebman, Zoning Board of Appeals, Chair		present
Chaim Rose, Architectural Review Board		present
Jerry Liebelson, At-Large Citizen		present
Jonathan Lockman, AICP, NPV		present
Max Stach, AICP, NPV		
Max Vandervliet, NPV		present

2. Adoption of Minutes – November 13, 2019 meeting.

Minutes were adopted (Moved: Presti, Second: Miller; Passed: Unanimous)

3. Discussion about First Public Meeting to be held Wednesday, January 8, 2020, Chestnut Ridge Middle School, Cafeteria

- a. Review Postcard - The date of the March meeting should be removed from postcard going out, as school district has not confirmed room availability. Logo should be added. Announce survey to be available in February. First class mail should be used, since we have only a few weeks. 2500 copies to be printed.
- b. Legal notice and press release prepared, will give to staff for distribution.
- c. Website Progress – front page at [www.chestnutridgevillage.org](http://www.chestnutridgevillage.org) - Committee members should check the website and inform Lise Chanin by email if they have any problems with comp plan links.
- d. Review Jan 8<sup>th</sup> Meeting Format and Logistics:
  - i. Introductions – Mayor Presti and Lockman will provide introduction to process. Demographics summary and maps distributed at the last CPC workshop meeting will be available for the public to pick up as handouts, and they will be able to look at wall-sized posters.
  - ii. NPV will bring four people to run 4 stations (Strengths, Weaknesses, Opportunities and Strengths). The committee members will act as scribes to record comments on easel pads. Stations will be at 4 corners of room. School district to provide tables and chairs. NPV to provide easel pads and markers.
  - iii. Attendees will be divided into 4 groups according to each person's birthday.
    1. Group 1-Jan to Mar
    2. Group 2-Apr to Jun

3. Group 3-July to Sep
  4. Group 4-Oct to Dec
  - iv. Group 1 will start at Strengths, group 2 will start at Weaknesses, group 3 will start at Opportunities, and group 4 will start at Threats. We will rotate every 15 minutes, so all groups get to all four stations.
  - v. At 9:30 pm, participants will be given sticker dots to place on the S,W,O,T lists next to the items most important to them. People can wander, talk and eat at this point.
  - vi. Village will provide refreshments – Drinks, cookies, etc. (some kosher, some healthy choice)
4. Review Survey Draft – It was decided that we would work on a survey after Jan 8<sup>th</sup>. Part of the survey would be to ask participants about Strengths, Weaknesses, Opportunities and Threats, so we could get input from people who did not come to meeting.
  5. Save the Date, second outreach meeting on Thursday, March 19<sup>th</sup>, 2020

Meeting adjourned at approximately 8:35 pm.